

Mason Owen & Lyons

Commercial Property Consultants

01 661 1333

PROPERTY
MANAGEMENT
SERVICES





TAILORING A PROPERTY MANAGEMENT SERVICE TO SUIT YOUR PROPERTY

Property Asset Management Services

Mason Owen & Lyons has always recognised the importance of proactive Property Asset Management and has developed a dedicated Management Team to provide this service. With over 40 years' experience in the commercial property sector we have developed the expertise to provide a comprehensive service to our clients. We currently manage an extensive portfolio of properties which includes Offices, Industrial Parks, Shopping Centres, Retail and Business Parks, Apartment Blocks, Mixed Use Developments and individual properties.

Our Management Services:

At Mason Owen & Lyons we provide a full range of services for managing commercial property.

Our services can be specifically tailored towards our clients' requirements, to include:

- Preparation of Annual Budgets and Apportionment Schedules
- Competitive tendering of service contracts
- Liaison with Insurance Brokers to ensure comprehensive cover and competitive rates
- Regular Property Inspections
- Tenant Liaison
- Enforcement of Tenant Covenants
- Collection of Rent and Service Charges
- Debtor Enforcement
- Dedicated Credit Control
- Day to Day Management
- Health & Safety Management
- Benchmarking associated costs



Asset Management

IN ADDITION TO PROVIDING TRADITIONAL PROPERTY MANAGEMENT SERVICES OUR TEAM HAS CONSIDERABLE EXPERIENCE AND EXPERTISE IN ASSET MANAGEMENT AND SPECIALIST KNOWLEDGE IN THE FOLLOWING AREAS;

- New lettings
- Rent reviews
- Dealing with distressed portfolios
- Fixed Charge Receiverships
- Lease surrenders / Assignments / Rescheduling / Renewals
- Strategic Advice
- Design Consultancy
- Advice on Lease Content
- Advice on design, launch and establishment of retails & office schemes
- Advice on Management Structure
- Setting up Management Companies in compliance with Legal and Statutory requirements



Client Reporting

AT MASON OWEN & LYONS, WE HAVE DEVELOPED A CONCISE AND ACCURATE REPORTING SYSTEM WHICH GIVES OUR CLIENTS THE MOST UP-TO DATE FINANCIAL INFORMATION ON THEIR INVESTMENT PROPERTY. SUCH FINANCIAL REPORTS MAY INCLUDE;

- Rent & Service Charge Summaries
- Rent Transfer Reports
- Quarterly Budget –V- Expenditure Analysis
- Service Charge Cashflow Reports
- Accountancy Services
- Financial Statements Audit Preparation
- Regulatory Compliance and Reporting
- Company Secretarial Services

A CONCISE AND ACCURATE REPORTING SYSTEM



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MEET THE PROPERTY MANAGEMENT TEAM

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